

## 2- Faculty of Education ?

- About the faculty: **There are no data added**
- Lists of the faculty :**Should be Faculty Academic Regulations. Both PDF files are in Arabic**

### **The translation:**

*In the name of ALLAH, Most Gracious, Most Merciful*

**University of Kordofan**

**Faculty of Education**

**Academic Regulations of the Faculty of Education University of Kordofan amended in 2013**

### **Article (1) Name of the regulation and its entry into force**

1.1 This regulation is called (academic regulation of the Faculty of Education, University of Kordofan, amended in 2013).

2.1 This academic regulation, by its nature, does not contradict with the law of the University of Kordofan, regulations and provisions Issued by the Senate or the University Board, and in case of conflict, the University law prevails over Articles of this regulation.

3. These regulations are effective from the date of its approval by the Senate.

### **Article (2) Interpretations**

In this regulation, unless the context requires another meaning, each of the following terms shall have the meaning shown in front of each:

University: nit means the University of Kordofan.

Faculty: it means the Faculty of Education.

Board: means the Senate of University of Kordofan.

Faculty Board: means the Board of the Faculty of Education-(University of Kordofan.)

Dean: means the dean of the Faculty of Education.

Deputy dean: means the vice dean of the faculty.

Registrar: means the Registrar of the Faculty of Education .

Department: means an independent scientific unit that performs teaching, research, or training tasks.

Student: means any person who registers for the purpose of obtaining any academic degree awarded by the faculty

Graduate: means any person who is granted a scientific degree, including a bachelor's degree.

Semester: means the period of time determined by the faculty calendar for the continuation of the quarterly study and its range is thirteen to sixteen weeks.

Credit hours: the standard unit of study is intended to determine the course weight and is equivalent to two to three hours a week for lectures-and one hour for practical lessons, or the discussion in the classroom it is not stated otherwise.

Course of study: It means a study course with a code and a certain number with a certain number of credit hours not less than one credit hour.

Study load: means the total weekly hours of the courses for which the student is enrolled in the classroom.

Name removal: means temporary dismissal due to absence from registration.

First round exam: it means the final exam, editorial exam, practical performance exam, or any sort of student's assessment.

Substitute exam: means an exam that is held for a student who missed an exam announced with an acceptable excuse.

Supplementary exam: means the exam that is held to remove the failure in the exam of the first and substitute round.

Removal of name: it means academic dismissal.

Academic record: means the student's academic performance record During his studies at the faculty, according to the regulations.

Graduation requirements: is the total credit hours that a regular student must successfully complete until he graduates with a bachelor's degree with honors.

### **Article (3) Admission requirements**

3-1. The student must meet the general admission requirements of Sudanese universities and higher institutes.

3-2. The student must be medically fit.

- 3-3. To pass any test or personal inspection held by the faculty.
- 3-4. To fulfill any other conditions determined by the university or faculty administration.
- 3-5. Experienced teachers with a successful high school diploma or its equivalent may be accepted.

#### **Article (4) Study system**

- 4-1. The study at the faculty proceeds according to the semester system and the credit hours adjusted according to the curriculum approved by the board.
- 4-2. The academic year is divided into two semesters and the academic year may include one long year
- 4-3. The duration of the semester does not exceed 16 weeks, and not less than 14 Weeks including exams duration.
- 4-4. For the teacher training Program, for the basic stage education the study is divided into two stages:

**The first stage:** The pre-specialization stage includes the first five semesters. Where the student studies a set of academic (foundation), educational and activity (basic) courses ( which are compulsory courses). This stage ends by the sixth semester devoted entirely to practical education(1) provided that

Training in teaching in practical education (1) shall be in the basic education schools.

**The second stage:** Specialization stage: where the student chooses the specialization that suits him from the offered specialization options  
The student is enrolled in practical education (2) in the ninth semester for training in teaching higher grades Basic education schools.

- 4-5. The system used in the training in the Basic stage teacher is the single specialization system, which consists of courses specialization and auxiliary courses determined by the department from the courses of other departments and the number of their credit hours varies between 36-43 credit hours are determined according to the nature of the specialization, noting that the specialization courses are taught in the second stage.

4-6. The system of study in the Teacher training Program of the secondary education stage is the system of single specialization.

4-7. The period of study at the faculty (ten) consecutive semesters in which the student receives a compulsory curriculum approved by the Senate.

4-8. The faculty Board may delay or submit courses as required by need or circumstance.

4-9. The department or departments may recommend to the Faculty Board to postpone the period of practical education for any student, whether Academically weak or unhealthy.

### **Article (5) Study programs at the faculty**

The faculty offers the following study programs:

1.The program of training of teachers of the Basic stage Education (specialization).

2.The program of taining of teachers of the secondary stage education. (Specialty).

3.The faculty offers graduate programs in all disciplines of the faculty.

### **Article (6) Registration**

6.1 registration is the student's responsibility.

6-2 the student registers on the registration card the courses that he will study in the relevant semester.

6-3 the student must complete the registration procedures in person at the Faculty in the departments, places and times that the faculty defines it.

This does not exceed the end of the third week from the beginning of each semester.

6-4 a student who has failed to register for reasons accepted by the dean of the faculty may register later provided that no later than the fourth week from the beginning of registration and may be required to pay a fine.

6-5The registration for each class depends on the fulfillment of the requirements of the previous class.

6-6 the faculty Board may remove the name of the student who has not completed the registration procedures without making an acceptable excuse for two semesters.

6-7 the faculty Board may allow a student who is dismissed from the faculty under the provisions provided for general academic system and allowed to sit for the exam as external examinee.

6-8 for re-registration in accordance with Article (10) of paragraph (10-28) and Article (12) paragraph (12-3), the student must academically, submit a written application to the Faculty Board at least one month before the beginning of the semester which he would like to register for.

6-9The student who is re-registered must register for all the courses of the relevant semester, including courses that he has succeeded in before.

6-10The study load for each semester is determined in such a way that the student is able to complete Graduation requirements within 10 semesters.

### **Article (7) Freezing and withdrawal**

7-1.A student may freeze his studies only twice during his enrollment period at the faculty with an excuse accepted by the faculty Board.

7-2. Except for exceptional cases, no student is allowed to freeze for any particular semester except if presented in advance along with what supports his situation during the registration period.

7-3. The student may withdraw from the study after registration or during the registration period if he submits an acceptable excuse by the faculty board in a period not less than four weeks before the beginning of the exams.

7-4. The department may freeze a certain specialization if it does not inform the number of students enrolled to it until the end of the fourth week from the beginning of the semester, about (ten students per specialization).

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### **Article (8) Student transfer system**

8-1.Students can be transferred from similar faculty to the faculty under the following conditions:

A. The student must meet the conditions of admission to the program to be transferred to at the faculty.

B. The student must have successfully completed the first year (two semesters) at the faculty he wishes to transfer from it.

C. To complete any other requirements determined by the faculty.

D. The courses that the transferred student studied at the Faculty from which he transferred and were not approved for him as graduation requirements remain in his academic record without interfering in his GPA.

E. Upon graduation, the grades of the transferred student are subject to the faculty's evaluation system.

F. The transferred student must spend at least five semesters at the faculty.

G. A student who transfers to the faculty must have a Sudanese Certificate percentage equal to or higher than the percentage of admission to the Faculty and in the case of the lowest percentage is treated as a private admission student.

8-2. The student is allowed, with the recommendation of the relevant department and the approval of the faculty Board, to change his major specialization until the end of the fourth semester of the secondary education and at the end of the seventh semester for the Teacher training Program, for the basic stage.

### **Article (9) Academic guidance**

Each student has an academic advisor from among the faculty members who performs the following tasks:

9-1. Help the student to organize his study program.

9-2. Follow up the student's academic record until he meets the graduation requirements.

9-3. Provide advice to the responsible authorities for the student's private affairs.

9-4. Help the student to overcome the academic probations if any.

### **Article (10) Graduation requirements**

In order for a student to be awarded the scientific degree in the program, in which he was accepted, he must complete between 160-170 credit hours according to the nature of the specialization and its requirements.

The graduation requirements in this program include:

#### **Graduation requirements**

10-1. The credit hours required to obtain a bachelor's degree in education (honors) are distributed as follows:

Required credit hours for Basic Education:

- ✓ University requirements 24
- ✓ Academic( Basic stage) requirements 50
- ✓ Educational requirements and activity (basic ) 53
- ✓ pecialization requirements36-43
- ✓ Total credit hours =163-170

10-2. The credit hours required to obtain a bachelor's degree (honors) in education, (literature or science) are as follows.

Required credit hours

- ✓ University requirements 24
- ✓ Faculty requirements 50
- ✓ Specialization requirements86-96
- ✓ Total credit hours: 160-170

10-3. The student's success in practical education is a prerequisite for graduation in either program.

### **Article (11) Scientific degrees and certificates awarded by the faculty**

The faculty grants the following scientific degrees:

1. Bachelor of Arts in education and literature.(Specialty)
2. Bachelor of Science in education (major)
3. Bachelor of Arts in education (basic education) (specialization)

### **Article (12) Academic calendar system**

12-1 the Faculty follows the continuous evaluation system for the performance of students as determined by the regulations.

12-2. The quarterly work is part of the calendar of any course of study and is approved for between 30% -50% of the final grades in the course including all or some of the following, depending on the nature of the course:

- A. Mid-term exams.
- B. Research papers or seminars.
- C. Exercises and practical applications.

12-3. In order to continue studying at the Faculty, the student must have a CGPA not less than (2.00)

12-4. A student who fails to raise his CGPA to (2.00) at the end of the semester is given an initial probation and placed under scientific control to raise his cumulative GPA to (2.00)

12-5. A student who fails to raise his CGPA to (2.00) at the end of the semester following the first probation will be given an ultimatum (final probation) before removing his name from the faculty records.

12-6. A student who fails to raise his CGPA above (2.00) after the final probation will have his name removed from the faculty records.

12-7. A student who fails to obtain a CGPA (2.00) after completing all graduation requirements with success, he is given the opportunity to sit for a number of courses that allow him to raise the average to (2.00)

12-8. External evaluators with experience and competence should be allowed to evaluate the performance of students, the curriculum and exams.

12-9. The student's performance is evaluated on the basis of points (weight) according to the quadruple calendar as follows:

Grade & grading points

**A= 80 and more =4.00**

**B+: 75 and less 80 =3.50**

**B: 70 and less than 75 =3.00**

**C+: 65 and less than 70 =2.50**

**C: 55 and less than 65= 2.00**

**D: 50 and less than 55 =1.00**

**F: Less than 50 = 0.00**

12-10. Each course is self-contained and does a quadruple ladder.

12-11. The weight of each course the student sits for his exam is calculated as follows:

The weight of the student's assessment in the coursework  $J = \text{number of credit hours} \times \text{grade points}$

12-12. The student's GPA is calculated as follows:

$A / \text{quarterly average} = \frac{\text{the sum or weight of the courses studied by the student in points in the semester}}{\text{The total credit hours for these courses in the class}}$



B / Cumulative GPA=the weight of the courses studied by the student during his study period in points /The total credit hours for these courses until the last semester is approved for him.

12-13.The scientific Degree is awarded on the basis of the cumulative Grade Points Average (CGPA) upon completion of credit hours

The grading is determined according to the following table:

Cumulative grade point average

**From 3.50 -4.00 first class**

**From 3.00 to less than 3.50 second class-first division**

**From 2.50 to less than 3.00 second class-second division**

**From 2.00 to less than 2.50 third class**

### **Article (13) examination regulations**

13-1The exams are held twice at the end of each semester, which includes the first, substitute and supplementary exams.

13-2 at the end of each semester, the student sits for a final exam in each course of the course he registered.

13-3 the Faculty Board shall have a standing committee for examinations chaired by the dean of the faculty and shall be responsible for the management of the organization of the conduct of examinations.

13-4 the Examiner and the head of the department-all within the limits of the responsibility assigned to him, are responsible for the safety and confidence of the questions paper, answer books and grades are even handed over to the examination committee.

13-5. Keep the student records after monitoring their grades for at least two semesters.

13-6 students comply with the examination regulations, guidelines and timetables announced by the faculty or the Exam committee.

13-7 if the student is absent without an acceptable excuse for more than 25% of the total credit hours for a course he will be deprived from sitting for the final exams in that course and is considered a failure in it and is given a grade of zero, after approval of the faculty Board.

- Message from dean: Empty
- Faculty programs; B.Sc., Diploma< M.Sc. are empty

- Staff members: Only the Two Deans have profiles
- Title Administrative: should be **administrative setup**: empty
- Researches: appears Administrative upon click
- Councils: No councils are added
- Galary: should be **Gallery**: NO photos are added
- Faculty of Computer Sciences: **misplaced**
- **Contact us: No addresses or phone numbers are added**

### **Faculty of Education –Basic level**

- About the Faculty: empty
- Lists and documents: Should be Faculty Academic Regulations
- Academic regulations both in Arabic
- The Academic regulations are the same as for the Faculty of Education
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- Galary: should be **Gallery**: NO photos are added
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